

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency  
Washington, DC 20250

Notice PS-460

**For:** State and County Offices

**Processing and Issuing Apple Market Loss Assistance Program (AMLAP-III) Batch  
Payments Using APSS Software in County Release No. 501**

**Approved by:** Deputy Administrator, Farm Programs



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**1 Overview**

**A**

**Background**

The Farm Security and Rural Investment Act of 2002, Section 10105, authorized \$94 million of Commodity Credit Corporation Funds to be paid to apple producers to provide relief for the loss of markets for their 2000 crop.

Notice PS-450 provided instructions for recording AMLAP-III applications in APSS.

County Release No. 501 provided updated APSS software for processing batch payments to AMLAP-III applicants.

**Reminder:** **AMLAP-III batch payments cannot be issued until the factored payment rate has been downloaded to County Offices.** An Information Bulletin announcing the download of the payment rate will be issued.

Notice LP-1898 provides authority to process AMLAP-III batch payments.

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**Disposal Date**

July 1, 2003

**Distribution**

State Offices; State Offices relay to County  
Offices

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### 1 Overview (Continued)

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#### A

##### Background (Continued)

**Before** running the AMLAP-III batch payment process, review important information in:

- subparagraph 2 A about **assignments**
  - subparagraph 2 B and paragraph 5 about **refused payments**
  - subparagraphs 6 A, B, C, and E about **pre-payment summary reports**.
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#### B

##### Purpose

This notice provides APSS instructions for:

- processing payments to AMLAP-III applicants in a batch process using a pre-determined AMLAP-III payment rate
  - processing pre-payment summary reports
  - printing stored AMLAP-III payment statements during the batch process
  - flagging refused AMLAP-III payments for applications that were recorded in APSS with multiple producers.
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### 2 Basic AMLAP-III Information

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#### A

##### Basic Facts

Basic AMLAP-III program information is as follows:

- AMLAP-III payments are authorized to begin when County Offices receive the "factored" payment rate and an LD notice authorizing AMLAP-III payments is issued
  - total funds available for AMLAP-III program payments after adjustment for reserve is **\$93,800,000**
  - production will be entered in APSS in whole pounds and **system-limited to 5,000,000 pounds per apple operation**
  - payments are subject to **assignment** and **setoff**.
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#### B

##### Program Codes and Refused Payments

The AMLAP-III automated program code for:

- disbursements is **"00AMLAP3"**
- overpayments is **"00AMLAP3"**
- collections is **"00AMLAP3"**.

For AMLAP-III applications that were recorded in APSS with **multiple** producers, individual producers can be flagged for "refused" AMLAP-III payments **before** the batch payment process is initiated. See paragraph 5.

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### 3 AMLAP-III Payment Rate

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#### A

#### AMLAP-III Payment Process

The AMLAP-III batch payment process will:

- first verify that AMLAP-III payments have been processed by County Offices
  - use system-stored AMLAP-III application production data to calculate the AMLAP-III “batch” payment amount
  - issue the AMLAP-III “batch” payments using an announced factored payment rate and limit payment to 5,000,000 lbs., as applicable.
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#### 4 Getting Started With AMLAP-III Processing

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##### A

##### Accessing AMLAP-III Processing Menu

County Offices shall access AMLAP-III Processing Menu PCA000 according to the following table.

Step	Action	Result
1	On Application Selection Menu FAX07001: <ul style="list-style-type: none"> <li>ENTER "13", "Price Support"</li> <li>PRESS "Enter".</li> </ul>	Price Support Main Menu PCA005 will be displayed.
2	On Menu PCA005: <ul style="list-style-type: none"> <li>ENTER "10", "Perform Special Functions"</li> <li>PRESS "Enter".</li> </ul>	Special Price Support Functions Processing Menu PCA000 will be displayed.
3	On Menu PCA000: <ul style="list-style-type: none"> <li>ENTER "7", "Perform Apple Market Loss Assistance Program (AMLAP) Functions"</li> <li>PRESS "Enter".</li> </ul>	AMLAP Processing Menu PDA005 will be displayed.
4	On Menu PDA005: <ul style="list-style-type: none"> <li>ENTER "3", "Perform Apple Market Loss Assistance Program (AMLAP-III) Functions"</li> <li>PRESS "Enter".</li> </ul>	AMLAP-III Processing Menu PDC000 will be displayed.

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#### 4 Getting Started With AMLAP-III Processing (Continued)

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##### B

##### Revised Special Price Support Functions Sub-Menu for AMLAP-III

The following is an example of the revised AMLAP-III sub-menu that now allows for AMLAP-III processing.

COMMAND	PDA005	C5
SPECIAL PRICE SUPPORT FUNCTIONS - PROCESSING MENU		
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<ol style="list-style-type: none"> <li>1. Perform Apple Market Loss Assistance Payment (AMLAPI) Functions</li> <li>2. Perform Apple Market Loss Assistance Payment (AMLAP-II) Functions</li> <li>3. Perform Apple Market Loss Assistance Payment (AMLAP-III) Functions</li> </ol>		
<ol style="list-style-type: none"> <li>21. Return To Application Selection Menu</li> <li>22. Return to Office Selection Menu</li> <li>23. Return to Primary Selection Menu</li> <li>24. Sign Off</li> </ol>		
Enter option and press the "Enter" key		
Cmd3=Previous Menu		

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### 4 Getting Started With AMLAP-III Processing (Continued)

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C

#### Menu PDC000

The following is an example of AMLAP-III Menu PDC000.

COMMAND	PDC000
APPLE MARKET LOSS ASSISTANCE PROGRAM - PROCESSING MENU	
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1. Entering and Storing AMLAP-III Application Data	
2. Delete an AMLAP-III Application Before Upload	
3. Issuing AMLAP-III Batch Payments	
4. Canceling AMLAP-III Payables	
<b>*5. Recording AMLAP-III Overpayment/Underpayments</b>	
6. Print Stored AMLAP-III Application Summary	
7. Print Stored AMLAP-III Payment Statement Data	
8. Issue Cancelled/Failed AMLAP-III Payments	
9. Flag Refused AMLAP-III Payments	
<b>*10. Entering Authorized Missed Applications and Issuing Payments</b>	
21. Return To Application Selection Menu	
22. Return to Office Selection Menu	
23. Return to Primary Selection Menu	
24. Sign Off	
Enter option and press the "Enter" key	
Cmd3=Previous Menu	

AMLAP-III processing options:

- 1, 2, and 6 were activated in County Release No. 499
- 3, 4, 7, 8, and 9 were activated in County Release No. 501
- 5 and 10 **will be** activated in County Release No. 503.

A future software release will enable processing AMLAP-III corrections and missed applications using E-Funds Control when applicable.

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## 5 Flagging Individuals for Refused Payment for the AMLAP-III Batch Payment Process

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### A

#### Flagging Refused Payments

For AMLAP-III applications that were recorded in APSS with **multiple** producers, **refused** payments **must** be flagged according to this paragraph **before** the AMLAP-III batch payment process is initiated according to paragraph 6.

AMLAP-III applications can be flagged for **refused** payment for 1 or more multiple producer(s). To flag a refused payment, on AMLAP-III Menu PDC000:

- ENTER “9”, “Flag Refused AMLAP-III Payments”
- PRESS “Enter”.

The following sequence will occur:

- self-explanatory Screens PDC03500, PDC04000, and PDC03010 will be displayed, in that order, and allow the user to identify the AMLAP-III application number and the contract producer for which a **refused** payment is to be flagged
- Screen PDC90000 will be displayed listing all multiple producers on the selected application allowing the user to ENTER “Y” or “N” after name of producers.

After entries are completed on Screen PDC90000, PRESS “Enter”:

- flagged payments will be refused when payments are processed in the batch
  - AMLAP-III Processing Menu PDC000 will be redisplayed.
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## 6 Processing AMLAP-III Batch Payments

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### A

#### Initiating Batch Payment Processing

To initiate the AMLAP-III batch payment process, on AMLAP-III Menu PDC000:

- ENTER “3”, “Issuing AMLAP-III Batch Payments”
- PRESS “Enter”.

**Note:** After users PRESS “Enter”, system processing could take several minutes before advancing.

Screen PDC32000 will be displayed and allow for processing these AMLAP-III functions:

- printing pre-payment summary reports in which County Offices are advised to run
- issuing payments in batches.

The following is an example of Screen PDC32000 that will be displayed in the AMLAP-III batch payment process.

AMLAP-III PAYMENTS	077-MARTINDALE	PDC32000
Apple Market Loss Assistance	Version: AA55	01-01-02 1406 Term C5
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Apple Market Loss Assistance Payment Process for Payment Year 2002		
Do you wish to print the AMLAP-III Pre-Payment Summary Report? (Y or N) ..		
Do you wish to issue AMLAP-III Payments as a batch process? (Y or N) ..		
Do you wish to issue AMLAP-III Payments with Setoff? (Y or N) ..		
Do you wish to issue AMLAP-III Payments with Assignments? (Y or N) ..		
Press "Enter" To Continue Cmd7=End Of Job		
<b>These are required entries</b>		

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### 6 Processing AMLAP-III Batch Payments (Continued)

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#### B

**Entries on  
Screen  
PDC32000**

Process AMLAP-III batch payments according to the following table.

IF the question is...	THEN...
"Do you wish to print AMLAP-III <b>Pre-Payment Summary Report</b> ?"  <b>Note:</b> County Offices are strongly encouraged to run this process.	ENTER: <ul style="list-style-type: none"><li>• "Y" to print the Pre-Payment Summary Report</li><li>• "N" not to print the Pre-Payment Summary Report.</li></ul>
"Do you wish to issue AMLAP-III Payments as a <b>batch</b> process?"	ENTER: <ul style="list-style-type: none"><li>• "Y" to process:<ul style="list-style-type: none"><li>• 1 payment to applicable operation (entity) ID #</li><li>• 1 payment to each "multiple producer" ID #</li><li>• 1 AMLAP-III Payment Statement for each payment</li></ul></li><li>• "N" not to issue AMLAP-III payments.</li></ul>
"Do you wish to issue AMLAP-III Payments with Setoff?"	ENTER: <ul style="list-style-type: none"><li>• "Y" to process:<ul style="list-style-type: none"><li>• 1 payment to applicable operation (entity) ID #</li><li>• 1 payment to each "multiple producer" ID #</li><li>• 1 AMLAP-III Payment Statement for each payment</li></ul></li><li>• "N" not to issue AMLAP-III payments.</li></ul>
"Do you wish to issue AMLAP-III Payments with Assignments?"	ENTER: <ul style="list-style-type: none"><li>• "Y" to process:<ul style="list-style-type: none"><li>• 1 payment to applicable operation (entity) ID #</li><li>• 1 payment to each "multiple producer" ID #</li><li>• 1 AMLAP-III Payment Statement for each payment</li></ul></li><li>• "N" not to issue AMLAP-III payments.</li></ul>

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## 6 Processing AMLAP-III Batch Payments (Continued)

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### C

#### AMLAP-III Batch Payment Sequence

Based on the selections made according to subparagraph A, AMLAP-III:

- Pre-Payment Summary Report shall:
    - allow users to **review calculations before** batch payments are issued
    - list all payments on 1 document
  - batch payments and Payment Statements shall be processed automatically:
    - as CCC-184's and EFT's, as applicable
    - except when producers are flagged for refused payments.
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### D

#### Processing Pre-Payment Summary Reports

Print an AMLAP-III Pre-Payment Summary Report according to the following table.

Step	Action	Result
1	On Screen PDC32000: <ul style="list-style-type: none"> <li>• ENTER "Y" to the question, "Do you wish to print AMLAP-III Pre-Payment Summary Report?".</li> <li>• PRESS "Enter".</li> </ul>	Screen PDC07500 will be displayed with the defaulted printer and number of copies.
2	On Screen PDC07500: <ul style="list-style-type: none"> <li>• change defaults, if desired</li> <li>• PRESS "Enter".</li> </ul>	The Pre-Payment Summary Report will print. Menu PDC000 will be displayed.

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## 6 Processing AMLAP-III Batch Payments (Continued)

### E

#### AMLAP-III Batch Payment Statements

When users elect to issue AMLAP-III batch payments according to subparagraph A, the following sequence will occur:

- informational Screen PDC00005 will be displayed with the following message, “Apple Market Loss Assistance”
- Screen PDC97000 will be displayed and allow the user to enter:
  - printer ID to be used to print AMLAP-III Payment Statements
  - number of copies of each Payment Statement to print.

After entries have been completed on Screen PDC97000, PRESS “Enter”. Screen PDC99910 will be displayed as shown in the following example.

AMLAP-III Payment Statement	077-MARTINDALE	PDC99910
	Version: AB55	01-01-02 14:10 Term C5
PY2002 <b>AMLAP-III</b> # MULTI  <b>APPLE MARKET LOSS ASSISTANCE (AMLAP-III)</b>  <b>AMLAP-III</b> PAYMENT STATEMENT should now be printing on P. .  Do you want to reprint this form? (Y or N) . .  Press “Enter” To Continue		

The AMLAP-III batch payment process, as applicable, will:

- issue 1 payment to the applicable operation ID number
- issue 1 payment to each “multiple producer” ID number
- print 1 AMLAP-III Payment Statement for each **application**.

When the batch payment process is completed, Menu PDC000 will be redisplayed.

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## 6 Processing AMLAP-III Batch Payments (Continued)

### F AMLAP-III Application Payment Statement

The following is an example of the AMLAP-III Application Payment Statement. Continuation sheets will be printed automatically at the user selected printer until all producers' information has been printed.

U. S. DEPARTMENT OF AGRICULTURE Commodity Credit Corporation AMLAP-III Application/Payment Statement				
Name & Address of Contact		Pro ram	St. & Co. Codes	
Cid R Apple RR 1 BOX 74 SOMETOWN, ZZ 33333-3333		AMLAP-III	28-083	
This Apple Market Loss Assistance Payment calculation will be based on the information provided on form CCC-891-3 by producer(s) shown below.				
Name of Apple Operation: Cid's Apple Farm				
AMLAP-III Number: 00001				
Program Year: 2002				
Transaction Date: xx/xx/02				
Payment Amount: 0,000,000.00				
<u>Year</u>	<u>Recorded Production</u>	<u>Allowable Production</u>	<u>Pynt Rate</u>	<u>Pynt Amount</u>
2000	25,000,000	5,000,000	0.000000	0,000,000.00
<b>Note:</b> Application production has been system-limited to maximum allowable.				
PRODUCER		ID NUMBER	SHARE	AMLAP AMOUNT
JACK MCINTOSH		222 22 2222	45 %	11,351.34
CID R APPLE		777 77 7777	55 %	13,873.86
		DATE	NAME & ADDRESS OF COUNTY FSA OFFICE	
			<b>Martindale County FSA Office</b>	
			<b>Box 66, RD # 1</b>	
			<b>Martindale, ZZ 99992-9987</b>	
This program or activity will be conducted on a nondiscriminatory basis without regard to race, color, religion, national origin, age, sex, marital status, sexual orientation or disability.				

When the payment process has completed, Menu PDC000 will be redisplayed.